

*Approved*

**1998 - 99 ANNUAL REPORT**  
*COMMITTEE ON ACADEMIC PLANNING AND*  
*RESOURCE ALLOCATION*  
**BERKELEY DIVISION of the ACADEMIC SENATE**  
**UNIVERSITY OF CALIFORNIA**

In fulfilling its charge as established in the By-Laws of the Berkeley Division of the Academic Senate, the Committee on Academic Planning and Resource Allocation (CAPRA) carried out the following activities.

*Note: items are listed chronologically in each section.*

I. Finished Business

A. Completed with Written Comment

- Report of the Commission on Campus Computing  
*Comments forwarded to Senate Chair Brentano (10/26/98).*
- Proposed CNR-Novartis Alliance  
*Comments forwarded to Senate Chair Brentano (10/28/98 and 11/4/98).*
- Updated UC Berkeley Procedures for Investigating Misuse of University Resources  
*Comments forwarded to Senate Chair Brentano (11/6/98).*
- Report of the Universitywide Task Force on Copyright  
*Comments forwarded to Senate Chair Brentano (11/10/98).*
- Subcommittee on Transportation and Parking  
*Draft charge forwarded to Senate Chair Brentano and Committee on Committees Chair McQuade (12/7/98).*
- CAPRA's Role in Capital Planning on Campus  
*Comments forwarded to Senate Chair Brentano (12/22/98).*
- Proposed Revisions to APM Leave Policies 710-20-a, 710-20-b, 715-0, 760-0, 760-27-a, and 760-28-a.  
*CAPRA informed Senate Chair Brentano that it declined to comment (2/17/99).*

- Proposed 1998-99 Professorial Salary Scales with Step IX Added  
*Comments forwarded to Senate Chair Brentano (2/25/99).*
  
  - Academic Planning for Future Campus Physical Development:  
Academic Effect Studies  
*CAPRA sent a memo to Vice Provost Jewell, recommending that Academic Effect Studies be initiated for projects under the SAFER program (2/25/99). See also: "Academic Planning for Future Campus Physical Development" below and under "Completed without Written Comment."*
  
  - Faculty-Modem Access -- Response to Network Task Force  
*Comments forwarded to Senate Chair Brentano (3/1/99).*
  
  - Haas School Proposal for a Pilot Program  
*Comments forwarded to Senate Chair Brentano (3/3/99).*
  
  - Report by the Subcommittee on Transportation and Parking  
*Report forwarded to Senate Chair Brentano with a cover memo from CAPRA (4/2/99).*
  
  - Academic Planning for Future Campus Physical Development:  
Planning Process for Seismic Replacement Building #1  
*Professor Buchanan, Chair of the Microbial Biology Division of the Department of Plant and Microbial Biology, wrote Chair Fateman regarding proposed changes in use of the Oxford tract. The committee discussed the matter and declined to take action (3/31/99 meeting). Chair Fateman responded to Professor Buchanan in a letter (4/6/99). See also: "Academic Planning for Future Campus Physical Development" above and under "Completed without Written Comment."*
  
  - Proposed Policy on Termination for Incompetent Performance (APM-075) and Summary of Procedures (Appendix A)  
*Approval forwarded to Chair Brentano (4/16/99).*
- B. Completed without Written Comment
- Academic Planning for Future Campus Physical Development:
    - Capital Projects on Campus  
*The committee met with Vice Chancellor-Capital Projects Denton, Vice Provost Jewell, and Director, Space Management and Capital Programs, Koster to discuss capital planning, SAFER, and the SFMP (9/23/98 meeting).*
    - Risk Assessment

*At Chair Fateman's request, Vice Chancellor-Resource Planning and Budget Hyatt obtained information about earthquake safety and risk assessment from Professor Samuel Aroni of UCLA (distributed at 1/27/99 meeting).*

- SAFER

*The committee met with Vice Chancellor-Capital Projects Denton to review seismic retrofitting and SAFER on campus (2/10/99 meeting).*

- Coordination with the Office of Physical and Environmental Planning (PEP)

*CAPRA members decided to invite Senior Planner Chess to attend CAPRA meetings at which they will discuss capital planning matters (2/24/98 meeting).*

*See also: "Academic Planning for Future Campus Physical Development" under "Completed with Written Comment."*

• Indirect Costs

*For the second consecutive year, Gregg Carr, Director, Financial and Cost Analysis, gave a presentation about the overhead rate development, recovery, and distribution processes at UC Berkeley. He also reviewed the allocation of Opportunity and Off-the-Top funds (2/24/99 meeting).*

• CAPRA Structure for 1999-2000

*Members voted informally in favor of a proposal by Senate Vice Chair Spear to divide the committee into two subcommittees for 1999-2000; one would focus on capital planning and the other would focus on budget (4/14/99 meeting).*

II. Unfinished Business

• Strategic Facilities Master Plan (SFMP)

- *Senate Vice Chair Spear and Professor Dowall participated in the process of selecting a consultant for the SFMP.*
- *Professor Dowall was chosen as CAPRA's representative in the SFMP process.*
- *The committee met with representatives of the SFMP consultant, HLW Strategies (4/28/99).*

*The committee will continue their work on this item next year.*

• Parking

*Vice Chancellor-Business and Administrative Services Mitchell and Director-Parking and Transportation Permaul updated the committee on parking matters (4/28/99). It was recommended that discussion of parking be integrated with the discussion of the SFMP next year. The committee will resume discussion at the chair's discretion.*

- **Resource Allocation: Meetings with Executive Vice Chancellor and Provost (EVCP) Christ**  
*CAPRA met with EVCP Christ twice during the academic year (10/7/98 and 3/10/99) to discuss resource allocation matters and how CAPRA might contribute to the campus budget process. While the committee and EVCP Christ agreed to meet two additional times during the spring 1999 semester to further discuss 1999-2000 budget matters, these meetings could not be arranged due to scheduling difficulties. The chair will decide how to proceed during the fall 1999 semester.*
- **Year-Round Operations**  
*Vice Chancellor-Resource Planning and Budget Hyatt gave a presentation about enrollment planning options for year-round operations (4/14/99). EVCP Christ will convene a task force to examine this issue over summer. A larger group will convene in the fall to further consider this matter. The committee should resume discussion during fall 1999.*