

## **2003-2004 Annual Report**

### **Committee on Academic Planning & Resource Allocation**

In fulfilling its charge as established in the by-laws of the Berkeley Division of the Academic Senate, the Committee on Academic Planning & Resource Allocation (CAPRA) carried out the following activities.

#### **Issues and Actions**

##### **Budget**

The committee resolved in its 2002-03 annual report to begin a process of engagement in the campus budget planning process for the 75% of the budget outside FTE allocations. This year, beginning early in the spring semester, the committee initiated a series of meetings with Vice Chancellors and Vice Provosts to gain a clearer understanding of the budget process, focusing primarily on Central Campus funds. The administrators provided information on the budgets of the various units under their respective control; the effects of the State mandated budget cuts on programs and services since mid-year 2002-03; and, the projected impact of further reductions in State allocations in fiscal year 2004-05.

These presentations helped the committee to identify three areas where additional cuts potentially would have the greatest adverse consequences. CAPRA recommended in its comments to Chancellor Berdahl that Classroom Technology, Student Services, and the Library, "should be accorded a degree of relief from the overall cuts when final allocation decisions are made."

Also resulting from its deliberations on the budget, the committee recommended that consideration should be given to raising additional revenue from campus-based student fees. These would be earmarked to provide funds to upgrade technology utilized by students, and to support other student services. In addition, CAPRA recommended that, within the context of the FTE allocation process included in the Strategic Academic Plan, that faculty size in relation to the new student/faculty ratio should be reviewed.

The Divisional Council endorsed CAPRA's comments on the campus budget at its April 26, 2004 meeting, and forwarded the report to Chancellor Berdahl on April 27. Chancellor Berdahl acknowledged CAPRA's work on the budget in his remarks to the Senate at the April 29 Divisional Meeting.

##### **Space**

To ensure timely and meaningful input into capital projects planning, Chair Moore ensured that CAPRA would have a representative on all building committees, both those already formed and in future. This year members sat on the Campbell, Warren, Morgan Hall, and the East Asian Library and Study Center committees, reporting to CAPRA when relevant.

The Chair reached an agreement with EVC Gray to have proposals for new buildings, in the conceptual stage or farther along in the development process, come before CAPRA for review before going to the Executive Campus Planning Committee (ECPC), the final reviewing body. The Division Chair and Vice Chair, along with the CAPRA chair, sit on the ECPC. CAPRA, and the Division, will now have a stronger voice in shaping capital projects on campus.

CAPRA commented and/or reviewed the following items:

- Summer Sessions Regularization Plan (revised)
- Final Report of the Joint Administration/Academic Senate Group on Instructional Activity (policies and practices related to faculty workload activity; recommendations for crediting and reporting of individual and departmental faculty workload)
- Describing and Reporting Faculty Instructional Activities (Report of the Universitywide Task Force on Faculty Instructional Activities)
- Template for Initiative-based Interdisciplinary Centers (to serve as an organizational model for the 5 new cross-disciplinary centers being created as a result of the New Ideas Initiative process).
- UC Berkeley Facilities Reoccupation Policies and Procedures
- Academic year calendar revision
- Report of the Professorial Step System Task Force.
- Health Sciences Faculty Retirement proposal
- Proposed revisions in APM115 – Equivalent Status for Cooperative Extension Specialists

Other activities:

- VP Webster (replaced by VP Koshland) and CAPRA Chair Moore are co-chairing a task force to review the sufficiency and adequacy of undergraduate biosciences and teaching labs.

- VP Webster (replaced by VP Koshland) and CAPRA Chair Moore are co-chairing a task force on enrollment balance.

- A joint SACI/CAPRA ad hoc committee was formed to develop a policy on laboratory/research space for emeriti

- Provided input into formulating a policy on surging units

- Early College Initiative Partnerships

- Endorsed the addition to Division Regulations A208: Regulations governing grade points for concurrent enrollment students.

### **Project & Proposal Review**

Use Study for 6701 San Pablo (Marchant Building)

CAPRA and other campus bodies have participated in the Use Study for the University owned building located at 6701 San Pablo. CAPRA agreed with the recommendations in the report that general campus funds should not be expended for renovations, and that income generated from future tenants will be used to cover building improvements and maintenance.

Draft Long Range Development Plan

CAPRA, given its charge, is the lead Senate committee to review and provide substantive input into the draft Plan. CAPRA will review the revised draft Plan along with the draft environmental impact report in the coming year.

Richmond Field Station

Research Resumption Action Plan

Stadium Project

Although at the preliminary "Concept Review" stage, CAPRA provided several observations on the Stadium Project.

### **CAPRA Transportation & Parking Subcommittee**

Although the Chancellor established an oversight committee on parking and transportation, and the Senate is well represented on this committee (a CAPRA member is co-chair), the group agreed to continue the T&P subcommittee for the foreseeable future. The CAPRA representative will report to the committee as needed.

### **Miscellaneous**

Completed the committee self-study begun in 2002-03.

Reviewed the 5 year campus state-funded capital improvement program, and reviewed a list of non-state funded projects planned over the next 5 years.

A CAPRA representative will sit on the campus Disaster Planning and Preparedness Work Group

### **Issues and activities in 2004-05**

- **Continue to refine its understanding of the campus budget process and to participate in the decisions affecting allocation of non-FTE resource allocations.**