

Approved

2003-04 Annual Report of the Committee on Educational Policy

In fulfilling its charge as established in the by-laws of the Berkeley Division of the Academic Senate, the Committee on Educational Policy (CEP) carried out the following activities. The chair of CEP during 2003-04 was Professor Margaretta Lovell.

Note: items are listed chronologically in each section.

I. Departments Reviewed¹

- Department of Women's Studies
Comments forwarded to Division Chair Gronsky (10/9/03).
- Department of Spanish and Portuguese
Comments forwarded to Division Chair Gronsky (1/13/04).

II. Finished Business

A. Completed with Written Comment

- Proposed Revision of Academic Personnel Policy 010 – Academic Freedom
Informal comments forwarded to Division Chair Gronsky via e-mail (9/5/03).
- American History and Institutions Testing Option – Proposed Elimination
*Met with Vice Provost for Undergraduate Education Maslach and American History and Institutions Supervisor Trost (9/10/03 meeting).
Comments forwarded to Division Chair Gronsky (9/17/03).*
 - ▶ Proposal to Increase the Number of Courses Approved as Satisfying the American History and Institutions Requirements
Proposal forwarded to the Divisional Council and the Committee on Courses of Instruction (4/28/04).
- Draft Template for Initiative-Based Interdisciplinary Centers
*Comments forwarded to Division Chair Gronsky (9/17/03).
Comments on revised draft forwarded to Division Chair Gronsky (4/14/04).*
- Proposed Revision of Berkeley Division Regulation 807, Bachelor of Arts Degree
Comments forwarded to Division Chair Gronsky (9/17/03).

¹ Not all departmental reviews were completed at the end of the 2003-04 academic year. For more information about individual reviews, please refer to the reports from wrap-up meetings.

- Revised Summer Sessions Business Plan
Comments forwarded to Division Chair Gronsky (9/17/03).
- Proposed Revision of Berkeley Division Bylaw 35, CEP
Proposal forwarded to Division Chair Gronsky (9/29/03).
Amended proposal forwarded to Division Chair Gronsky (2/4/04).
- College of Engineering Curriculum Proposals
Comments forwarded to Associate Dean Auslander (10/2/03).
- Final Report of the Joint Administration/ Academic Senate
Working Group on Instructional Activity
Comments forwarded to Division Chair Gronsky (10/2/03).
- Report of the Task Force on Faculty Instructional Activities
Comments forwarded to Division Chair Gronsky (10/2/03).
- Proposed Establishment of B.S. Program in Chemical Biology
Comments forwarded to Division Chair Gronsky (10/10/03).
- Budget Problems and Possible Effects on Enrollment
Comments forwarded to Division Chair Gronsky (10/27/03).
- Final Report of the USA PATRIOT Act Steering Committee
Comments forwarded to Division Chair Gronsky (10/27/03).
- Severe Acute Respiratory Syndrome (SARS) Prevention and
Response Plan
Comments forwarded to Division Chair Gronsky (10/27/03).
- Draft Policy on Conflicts of Interest Created by Consensual
Relationships
Comments forwarded to Division Chair Gronsky (10/31/03).
- Draft Revised Policy on Sexual Harassment and Procedures for
Responding to Reports of Sexual Harassment
Comments forwarded to Division Chair Gronsky (10/31/03).
- Large Enrollment Course Initiative
*Met with Vice Provost for Undergraduate Education Maslach (12/3/03
meeting).*
Comments forwarded to Division Chair Gronsky (12/12/03).
- Statement on Possible Enrollment Limits and Score Card of the
Possible Limitations on Enrollment
*Informal comments forwarded to Division Chair Gronsky via e-mail
(12/12/03).*

- Grade Distributions and Cases for Advancement and Promotion
Comments forwarded to Division Chair Gronskey (2/4/04).
- Proposed Addition of Division Regulation A208
Comments forwarded to Division Chair Gronskey (2/27/04).
- Draft Revised Guideline for Approval of American Cultures Courses and Current Status of the American Cultures Breadth Requirement
*Met with Subcommittee on the Breadth Requirement in American Cultures Chair Romm, Vice Provost for Undergraduate Education Maslach and Center for the Teaching and Study of American Cultures Assistant Director Choy (2/25/04 meeting).
Comments forwarded to Division Chair Gronskey (3/24/04).*
- Proposal to Establish an A.B. in Environmental Economics and Policy
Comments forwarded to Division Chair Gronskey (4/5/04).
- Proposed Amendments to Academic Senate Bylaws
Comments forwarded to Division Chair Gronskey (4/5/04).
- Draft Academic Program Nomenclature
Comments forwarded to Division Chair Gronskey (4/21/04).
- Proposed Revision of Academic Personnel Policy 260 – University Professor
Comments forwarded to Division Chair Gronskey (4/21/04).
- Governor’s Proposed Cap on Number of Units with Subsidized Cost
Comments forwarded to Division Chair Gronskey (4/22/04).
- Proposal to Establish an A.B. in Operations Research and Management Science
Comments forwarded to Division Chair Gronskey (5/17/04).

B. Completed without Written Comment

- CEP Representation on Academic Senate and Academic Senate/ Administration Joint Committees and Ad Hoc Groups
See Appendix A for a list of committees and ad hoc groups on which CEP members sat.
- Procedures Regarding Academic Program Reviews of Undergraduate-only and Graduate-only Programs
CEP approved the procedures at its 12/3/04 meeting.

- 2005-06 Academic Calendar
CEP discussed this item at its 2/25/04 meeting.

III. Unfinished Business

- CEP Initiatives
CEP formed a subcommittee to review member initiatives and develop them into workable proposals for full committee consideration. The subcommittee presented a promising set of proposals concerning improved faculty advising for undeclared students in the College of Letters and Science at the committee's 4/28/04 meeting.

APPENDIX A: COMMITTEES AND AD HOC GROUPS WITH CEP REPRESENTATION

CEP Members sat on the following committees.

- Chair Margaretta Lovell
 - ▶ Divisional Council
 - ▶ Space Assignments and Capital Improvements Committee
 - ▶ Registration and Enrollment Policy Committee
 - ▶ Chancellor's Budget Advisory Committee
 - ▶ Program Review Oversight Committee
 - ▶ 2005-06 Academic Calendar Task Force
 - ▶ Ad hoc Committee on Registration and Enrollment Balance
- Professor Gary Firestone
 - ▶ Campus Committee on Classroom Policy and Management
- Professor Keith Gilless
 - ▶ University Committee on Educational Policy
 - ▶ Executive Steering Committee for the Review of the Berkeley Campus Code of Student Conduct
 - ▶ Academic Dishonesty and Plagiarism Review Committee
- Professor Samuel Lucas
 - ▶ Educational Technology Committee
- Professor Ignacio Navarrete
 - ▶ Committee on International Education
- Professor Richard Norgaard
 - ▶ Disaster Preparedness Working Group
- Professor John Prausnitz
 - ▶ Chancellor's Joint Oversight Committee on Parking and Transportation
- Professor Jeffrey Romm
 - ▶ Subcommittee on the Breadth Requirement in American Cultures
- Professor Barry Shane
 - ▶ Chancellor's Joint Oversight Committee on Parking and Transportation
- Professor Benson Tongue
 - ▶ Educational Technology Committee
- Professor Win-hsin Yeh
 - ▶ Western Association of Schools and Colleges Steering Committee

