

APPROVED

2003-04 Annual Report
Graduate Council

In fulfilling its charge as established in the by-laws of the Berkeley Division of the Academic Senate, the Graduate Council (GC) carried out the following activities. The chair of the GC during 2003-04 was Professor Andrew Szeri.

Note: items are listed chronologically in each section. Dates in parentheses, unless otherwise noted, indicate the date of correspondence from the committee about the item of business.

I. Departments Reviewed

- Please see section IV, Unfinished Business, for information.

II. Graduate Group Reviews¹

- Graduate Group in Urban Design
Comments forwarded to Head Graduate Advisor Peter Bosselmann (9/22/03).
- Graduate Group for the Designated Emphasis in Women, Gender and Sexuality
Comments forwarded to Group Director Trinh T. Minh-Ha (5/12/04).
- Graduate Group in Jewish Studies
Comments forwarded to Group Chair (8/25/04).
- Graduate Group for the Designated Emphasis in Film Studies
Comments forwarded to Group Chair (8/30/04).

III. Finished Business

A. Completed with Written Comment

- Proposed Revisions to Academic Personnel Manual 010 – Academic Freedom
Comments forwarded to Division Chair Gronsby (9/4/03).

¹ Not all graduate group reviews were completed during the 2003-04 academic year. For more information about individual reviews, please refer to the final letters sent to groups.

- Draft Template for Initiative-Based Interdisciplinary Centers
Comments forwarded to Division Chair Gronsky (9/16/03).
- Revised Summer Sessions Business Plan Draft
Comments forwarded to Division Chair Gronsky (9/16/03).
- Request for an Exception to the Ph.D. Foreign Language Requirement for a Student (Allowing Competency in American Sign Language to Fulfill the Requirement) and Request that American Sign Language Fulfill the Ph.D. Foreign Language Requirement
Comments forwarded to Head Graduate Advisor Andrew Garrett in the Department of Linguistics (9/17/03).
- Proposal for Revised Requirements for the Master's of Urban Design
Comments forwarded to Chair Peter Bosselmann of the Graduate Group in Urban Design (9/18/03).
- Confidentiality of Academic Program Review Reports
Comments forwarded to Division Chair Gronsky (9/22/03).
- Report of the Systemwide Task Force on Faculty Instructional Activities
Comments forwarded to Division Chair Gronsky (9/22/03).
- Final Report of the Joint Administrative/Academic Senate Group on Instructional Activity
Comments forwarded to Division Chair Gronsky (9/22/03).
- Report of the Graduate and Professional School Admissions Task Force
Comments forwarded to Division Chair Gronsky (10/14/03).
- Final Report of the USA PATRIOT Act Steering Committee
Comments forwarded to Division Chair Gronsky (10/27/03).
- Comments on "Budget Problems and Possible Effects on Enrollment"
Comments forwarded to Division Chair Gronsky (10/28/03).

- Proposed Revised Policy on Sexual Harassment and Procedures for Responding to Reports of Sexual Harassment
Comments forwarded to Division Chair Gronsky (10/31/03).
- Procedures regarding Academic Program Reviews of Undergraduate-Only and Graduate-Only Programs
Comments forwarded to Division Chair Gronsky (12/10/03).
- Comments on “Statement on Possible Limitations on Enrollment”
Comments forwarded to Division Chair Gronsky (12/12/03).
- Proposal by the Committee on Budget and Interdepartmental Relations to Consider a New Policy on Grade Distributions and Cases for Advancement and Promotion
Comments forwarded to Division Chair Gronsky (3/10/04).
- Graduate Student Outreach and Non-Resident Tuition
Comments forwarded to Division Chair Gronsky (4/16/04).
- Draft Academic Program/Unit Definitions and Nomenclature
Comments forwarded to Division Chair Gronsky (4/16/04).
- Revised Template for Initiative-Based Interdisciplinary Centers
Comments forwarded to Division Chair Gronsky (4/19/04).
- Requests for Changes in Normative Time
The GC responded to the following requests by departments to change their normative time.
 - ▶ *Graduate Group in Infectious Diseases and Immunity (5/28/04)*
 - ▶ *Department of Architecture (5/28/04)*
 - ▶ *Department of Buddhist Studies (5/28/04)*
 - ▶ *Department of City and Regional Planning (5/28/04)*
 - ▶ *Department of East Asian Languages and Cultures (5/28/04)*
 - ▶ *Department of Landscape Architecture and Environmental Planning (5/28/04)*
 - ▶ *Department of Molecular and Cell Biology (5/28/04)*
 - ▶ *Department of Philosophy (5/28/04)*
 - ▶ *Department of Rhetoric (5/28/04).*

B. Completed without Written Comment

- Clarifications to the Graduate Council Student Parent Policies
The GC approved clarifications to these policies (9/8/03 meeting).

- **Update on Student and Exchange Visitor Information System (SEVIS)**
Ted Goode, Director of Services for International Students and Scholars (SISS), and Dianne Walker, Systems Manager for SISS, updated members on the implementation of SEVIS and provided an overview of immigration policy and its impact on international students and scholars (10/13/03 meeting).
- **Revised Withdrawal Procedure for International Students**
The GC approved revised withdrawal procedures for international students that meet SEVIS's reporting requirements (11/3/03 meeting).
- **Graduate Students and Faculty Search Committees**
Graduate Student Representative Jevan Furmanski introduced a proposal that departments include at least one graduate student on faculty hiring committees (12/1/03 meeting). Student Representative Furmanski agreed to work with the Graduate Division and Graduate Assembly to follow up on his proposal (2/9/04 meeting).
- **Proposed Discontinuance of the Wood Science and Technology Graduate Group**
The GC approved the proposed discontinuance of this graduate group with a target end date of spring 2006 (2/9/03 meeting).

IV. Unfinished Business

- **Graduate Group in Ocean Engineering**
The GC discussed concerns about the group (10/15/03 and 11/3/03 meetings). After corresponding with Executive Committee Chair Alaa Mansour (10/15/03, 11/04/03 and 12/5/03), the GC agreed to recommend to Dean Mason that admissions to the Ph.D. program in the Ocean Engineering Graduate Group (OEGG) be suspended for fall 2004 (12/1/03 meeting). At the 3/8/04 meeting, Chair Szeri announced that OEGG had decided to disestablish itself as a graduate group and become an informal sub-discipline in the Department of Mechanical Engineering, while retaining their standing as an interdisciplinary group in the College of Engineering. The GC is awaiting confirmation that this change has been formalized and OEGG's request for disestablishment.
- **Department of Chemical Engineering**
At its December 1, 2003 meeting, the GC agreed to request a discussion meeting for the review of this department. Division Chair Gronsky forwarded the request to Associate Dean Jeffrey Reimer in the Graduate Division (12/11/03). Following

the discussion meeting, the GC will submit written comments to the division chair.

- **Department of Physics**
At its December 1, 2003 meeting, the GC agreed to request a discussion meeting for the review of this department. Division Chair Gronsky forwarded the request to Associate Dean Jeffrey Reimer in the Graduate Division (12/11/03). Following the discussion meeting, the GC will submit written comments to the division chair.
- **Proposal for a Joint Ph.D. Program in Evolutionary Biology between the University of California, Berkeley and San Diego State University**
The GC reviewed a revised proposal and forwarded comments to Professor Kevin Padian (4/13/04). The GC is awaiting a revised proposal.
- **Proposal for a Designated Emphasis in New Media**
The GC reviewed a proposal and forwarded comments to Professors Linda Williams and Yehuda Kalay (5/28/04). The GC is awaiting a revised proposal.