

*APPROVED*

**Committee on University Extension  
Berkeley Division of the Academic Senate  
Annual Report  
2004-05**

Committee Chair: Professor David Dornfeld

**ISSUES AND ACTIONS**

- The Committee's major achievement this year was to develop guidelines for advising University Extension. These were developed throughout the year by the Committee and in consultation with Vice Provost for Academic Planning and Facilities Catherine Koshland and University Extension Dean James Sherwood. The guidelines include a summary of the Committee's background, a description of the duties of the Committee, a proposed Committee focus, and specific recommendations for fulfilling the Committee's duties. Also included are flowcharts showing activity related to program creation or modification and program closure. The guidelines were submitted to Academic Senate Chair Robert Knapp on May 23, 2005.
- The Committee reviewed the Proposed Revision to Division Regulation A208: Grade Points for University Extension "XB" Courses. Comments were submitted to Senate Chair Knapp on March 4, 2005.
- Dean Sherwood updated the Committee on the activities of University Extension, including the opening of a new campus in San Francisco in Spring 2005, the possibility of Extension offering professional and applied doctoral degrees, and potential Extension involvement in Summer Sessions.

**FUTURE ACTION ITEMS**

- Investigation into oversight of certificate programs.