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Berkeley Division of the Academic Senate
Committee on Admissions, Enrollment,
and Preparatory Education
2015-16

2015-16 Annual Report of the Committee on Admissions, Enrollment, and Preparatory Education

In fulfilling the charge set by the Berkeley Division by-laws, the Committee on Admissions, Enrollment, and Preparatory Education (AEPE) accomplished the following activities during the 2015-16 academic year. Professor Tom Goldstein served as chair and Professor Kim Voss served as vice chair.

I. Admissions Policies and Review Guidelines

- Student-Athlete Admissions Policy Revision (09/11/15 and 01/29/16)
- Freshman Admissions Policy Revision (09/11/15)
- Freshman Selection Procedures Revision (09/11/15)
- Lower Division Advanced Standing Referral Guidelines – L&S 2016 (11/20/15)
- Advanced Standing Admission Scoring Guidelines – L&S 2016 (11/20/15)
- Advanced Standing Selection Criteria – L&S 2016 (11/20/15)
- Advanced Standing Tie-Breaking Procedures – L&S 2016 (11/20/15)
- Transfer Quality Control Reviews 2016 (11/20/15)
- Transfer Admission Appeals Policy 2016 (11/20/15)

II. Key AEPE Issues

Policy Revisions

A. Student-Athlete Admissions Policy

- A new student-athlete admissions policy was approved in fall 2014. This year AEPE observed and tracked its effects. AEPE met with relevant groups to discuss the first year of implementing the policy.
- Michael Williams, Director of Athletics (AD) attended the AEPE meeting on 12/04/16, along with Jenny Simon O'Neill, Associate AD; Jay Larson, Associate AD, Compliance; and Abby Bradbury, Recruiting and Eligibility Coordinator, Compliance. They discussed student-athlete recruitments.
- The Athletics Admissions Team (Timetra Marie Hampton, Senior Assistant Director of Admissions for Athletics; Jay Larson, Associate Athletic Director, Compliance; Geoffrey Corney, Admissions Policy Analyst for Athletics; and Abby Brandbury, Recruiting and Eligibility

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Coordinator) met with AEPE on 02/12/16 to give an update on the implementation of the new student athlete admissions policy.

- Coach Cuonzo Martin and Director of Athletics Michael Williams joined AEPE on 03/11/16 to report on the Berkeley admissions standards.
- AEPE approved an addition to the Student Athlete Admissions Policy to make it clear that the policy applies to athletes only, not anyone who participated in auxiliary positions on 01/29/16.

B. Freshman Policies

- **Response to the new policy:** The freshman admissions policy was the subject of much discussion over the summer 2015. The Board of Admissions and Relations with Schools (BOARS) raised concerns about awareness, timing, and consultation with respect to other campuses. The result was that the first year, only applicants identified as “Possible” admits were invited to submit letters of recommendation.
- **Letters of Recommendations:** The request for letters of recommendation used the new Slate software that the Office of Undergraduate Admissions (OUA) implemented. Slate went live in November 2015 and it was successful. Requests for letters of recommendation were sent to applicants, and responses arrived immediately.
 - The pool which was offered the opportunity to submit a letter of recommendation totaled 38.6% of the total application pool (31,853 applicants). Of those invited to send letters, 84.8% said they would; of those, 75% wanted to send two letters. In the end, the actual response rate from those who were asked to send letters was 98% and 97% of the first generation students sent letters.
- **Faculty Review:** The 2016 Freshman Selection Procedures provide a way for faculty to bring disciplinary expertise to the admissions process. The procedures specify that “a select set of applications (typically from the “Possible” ranks) will be subject to review by a group of faculty organized within Colleges and Divisions.
 - AEPE Chair Goldstein sent a CalMessage on 01/11/16 to faculty and invited them to participate in the freshman admissions process. The new admissions policy offered a way for the faculty to provide valuable feedback for OUA. Faculty would provide input on application files that have been rated as “possible” by trained OUA readers. Fifty faculty volunteered and helped in the

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admissions process. There was a good representation across the campus.

- Topics for Summer Study will focus on 1) letters of recommendations and 2) faculty participation in the admissions process. The Committee discussed possible methods for determining how much the letters of recommendation influenced decisions.

Contributors to Committee Meetings

- EVCP Claude Steele attended the AEPE meeting on 11/20/15.
- Chris Patti, Chief Campus Counsel, explained laws and policies on confidentiality with respect to applications and admissions.
- Amy Jarich, OUA Director, gave updates on the admissions cycle, and presented applications for review by the committee for a norming training.
- Greg Dubrow, Director of Analysis, Policy, and Planning, OUA, presented freshman and transfer applicant/admit/SIR profiles/briefings throughout the year, and additional data as requested by the committee.
- Vice Chancellor for Equity and Inclusion Na'ilah Nasir attended the AEPE meeting on 04/1/16.

Committee Member Participation

- Committee members participated in the Faculty Review of applications.
- Chair Goldstein represented AEPE on the Coordination Board for Admissions, Financial Aid, and Enrollment Management (Coord Board).
- Chair Goldstein sat on the Senate Athletics Council.
- Chair Goldstein represented AEPE on the University Athletics Board (UAB).
- Professor Worrell represented AEPE on the Board of Admissions and Relations with Schools (BOARS) and reported on that committee's meetings throughout the year. Professor Rhodes, the alternate member, attended the October and March meetings.
- Professor Sloan represented AEPE on the Student Athletics Advisory Council (SAAC). Chair Goldstein also served on SAAC.

III. AEPE review of Academic Senate and Campus Policies and Issues

- Proposed Amendments to Systemwide Senate Regulations 417 and 621
Comments forwarded to Division Chair Benjamin Hermalin on 10/20/15.

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IV. Unfinished Business and Future Action Items

- Examination of transfer admissions policies and possible revision.
- Analysis of first cycle of new admissions policy.