2011-12 Annual Report of the Committee on Admissions, Enrollment, and Preparatory Education

In fulfilling the charge set by the Berkeley Division by-laws, the Committee on Admissions, Enrollment, and Preparatory Education (AEPE) accomplished the following activities during the 2011-12 academic year. Professor Katherine Snyder served as chair and Professor Richard Rhodes served as vice chair.

I. Admissions Policies and Review Guidelines
AEPE reviewed, discussed, and approved the following admissions policies for 2012:
• Freshman Selection Criteria
• Freshman Admission Scoring Guidelines
• Reader Guidelines for Referral to the Augmented Review Pool
• Freshman Augmented Review Scoring Guidelines
• Tie-Breaking Procedures for Freshman Selection
• Freshman Appeals Policy
• By-High-School Review
• High Index Review
• Procedures for AEPE Faculty Review of Low-Scoring Admits
• Weighted Index Review
• College of Chemistry Freshman Reader Guidelines
• College of Engineering Freshman Reader Guidelines
• AEPE Policy on Nonresident Undergraduate Enrollment
• Lower Division Advanced Standing Referral Guidelines – L&S
• Advanced Standing Admission Scoring Guidelines – L&S
• Advanced Standing Selection Criteria – L&S
• Advanced Standing Tie-Breaking Procedures – L&S
• Transfer Admission Appeals Policy
• Admissions Policy for Student Athletes

II. Key AEPE Issues
• Margaret Wu, UC Senior Counsel, explained laws and policies on confidentiality with respect to applications and admissions.
• Greg Dubrow, Director of Analysis, Policy, and Planning, OUA, presented freshman and transfer applicant/admit/SIR profiles three times during the year.
• Susan Pendo, Associate Director, OUA, provided updates on admissions numbers, and Michele Larkrith, Associate Director, OUA, provided updates on transfer admissions.
• The search for a new director of undergraduate admissions was completed when Amy Jarich was hired in July.
• Erin Gore, Associate Vice Chancellor for Budget and Resource Planning, and Pamela Brown, Executive Director, Office of Planning and Analysis, attended a meeting to discuss nonresident enrollment. They will be invited to meet with AEPE on an annual basis.
• Faculty volunteers reviewed "low 100" applications.
• New language was added to freshman admission scoring guidelines related to the 4.5 score.
• Associate Vice Chancellor De Luca reported on changes in Entitled to Review requirements, and the shift from 4% to 9% for Eligibility in the Local Context and elimination of a guarantee of admission to UC.
• Summer study topics included transfer review, C and D athletes, and the low 100 review.
• Chair Snyder represented AEPE on the Coordination Board for Admissions, Financial Aid, and Enrollment Management.
• Chair Snyder represented AEPE on the Search Committee for the Admissions Director.
• Professor Huntsinger represented AEPE on the Board of Admissions and Relations with Schools (BOARS) and reported on that committee’s meetings throughout the year. Vice Chair Rhodes served as an alternate.

III. AEPE review of Academic Senate and Campus Policies and Issues

A. BOARS Transfer Proposal – Targeted Review
   Comments submitted to DIVCO 10/14/11 (preliminary proposal) and 04/10/12

B. Chancellor’s Search Advisory Committee
   Letter sent 05/16/12

IV. Unfinished Business and Future Action Items

• Department transfer requirement best practices – AEPE Chair to meet with admissions deans
• Enforcement of English communication test required for TOEFL students – to discuss with Rick Russo and Cynthia Schrager.
• Discontinuation of spring admissions for the College of Engineering
• Communicating the success of holistic review to the public
• Evaluation of the 4.5 score
• Analysis of overlap of Regents’ and Chancellor’s scholars
• Addition to Low 100 policy: Low 100 admits must participate in Bridge