2012-13 Annual Report of the Committee on Admissions, Enrollment, and Preparatory Education

In fulfilling the charge set by the Berkeley Division by-laws, the Committee on Admissions, Enrollment, and Preparatory Education (AEPE) accomplished the following activities during the 2012-13 academic year. Professor Richard Rhodes served as chair and Professor Frank Worrell served as vice chair.

I. Admissions Policies and Review Guidelines
AEPE reviewed, discussed, and approved the following admissions policies for 2013:
• Freshman Selection Criteria
• Freshman Admission Scoring Guidelines
• Reader Guidelines for Referral to the Augmented Review Pool
• Freshman Augmented Review Scoring Guidelines
• Tie-Breaking Procedures for Freshman Selection
• Freshman Appeals Policy
• By-High-School Review
• High Index Review
• Procedures for AEPE Faculty Review of Low-Scoring Admits
• Weighted Index Review
• College of Chemistry Freshman Reader Guidelines
• College of Engineering Freshman Reader Guidelines
• AEPE Policy on Nonresident Undergraduate Enrollment
• Lower Division Advanced Standing Referral Guidelines – L&S
• Advanced Standing Admission Scoring Guidelines – L&S
• Advanced Standing Selection Criteria – L&S
• Advanced Standing Tie-Breaking Procedures – L&S
• Transfer Quality Control Reviews (new)
• Transfer Admission Appeals Policy
• Admissions Policy for Student Athletes

II. Key AEPE Issues
• Margaret Wu, UC Senior Counsel, explained laws and policies on confidentiality with respect to applications and admissions.
• Amy Jarich, OUA Director, gave updates on reader training and the admissions process and cycle.
• Greg Dubrow, Director of Analysis, Policy, and Planning, OUA, presented freshman and transfer applicant/admit/SIR profiles throughout the year.
• Susan Pendo, Associate Director, OUA, conducted a “mini norming session.”
• Committee members participated in the Faculty Review of applications.
The 4.5 score was eliminated from freshman admission scoring guidelines. The score had been used for cross-campus shared reads but was not useful for UCB.

L&S requested that the Lower Division Advanced Standing Referral Guidelines be revised to state that students admitted with over 40 units must have completed both halves of the R&C requirement. Because OUA staff confirmed that only a few such cases exist, AEPE decided not to make the revision.

OUA staff proposed new Transfer Quality Control Reviews that are consistent with reviews for freshman: a Score Review and a By-School Review. The new reviews were approved.

The Admissions Policy for Student Athletes was revised to raise the floor on test scores for recruits admitted as Red tags, at the request of the Athletic Study Center. The lower limit is now 400 for individual SAT scores or 16 for an ACT score.

Rick Russo, Dean of Summer Sessions, Study Abroad, and Lifelong Learning, attended a meeting to discuss “International Edge,” an English proficiency program for international students. AEPE decided that the program should not be required.

AEPE wrote to OP requesting that TOEFL scores be separated into sections to allow more useful tracking and data collection.

The Registrar agreed to place unsuccessful Fall Program for Freshmen students on probation upon matriculation.

Chair Rhodes and Director Jarich attended a Council of Undergraduate Deans meeting to discuss effects of increasing nonresident enrollment.

AVC De Luca organized two lunches with current and former AEPE chairs to discuss adapting the admissions review process to accommodate increased numbers of applications.

AEPE provided information for an Academic Senate briefing for Chancellor-Designate Dirks.

Summer study topics included AR referrals, admits, and Leonard Index predictions; and fine-tuning the AR process to find efficiencies for reading.

Chair Rhodes represented AEPE on the Coordination Board for Admissions, Financial Aid, and Enrollment Management. Vice Chair Worrell served as an alternate.

Professor Huntsinger represented AEPE on the Board of Admissions and Relations with Schools (BOARS) and reported on that committee’s meetings throughout the year. Chair Rhodes served as an alternate.

Professor Ryan represented AEPE on the Student Athletics Advisory Council (SAAC).

III. AEPE review of Academic Senate and Campus Policies and Issues

A. Report and Recommendations of the UC Rebenching Budget Committee
Comments submitted to DIVCO date 10/19/12

B. Implementation of the New Transfer Admissions Policy
   Discussion only; no response submitted to BOARS

C. Proposed Amendments to Senate Regulations, Including SR 478 to Accommodate IGETC for STEM Majors
   Comments submitted to DIVCO 04/09/13

IV. Unfinished Business and Future Action Items
   • Review of admit rates for international students across metrics.
   • Review of yield and persistence rates by income (for low-income out-of-state and international students).
   • Review of accuracy of self-reported income vs. FAFSA data.
   • Comparison of gap year vs. non-gap year applicants across profile, admission rate, and yield.
   • Publicizing AEPE’s role to the campus and to the public.