2013-14 Annual Report of the Committee on Admissions, Enrollment, and Preparatory Education

In fulfilling the charge set by the Berkeley Division by-laws, the Committee on Admissions, Enrollment, and Preparatory Education (AEPE) accomplished the following activities during the 2013-14 academic year. Professor Richard Rhodes served as chair and Professor Frank Worrell served as vice chair.

I. Admissions Policies and Review Guidelines

AEPE reviewed, discussed, and approved the following admissions policies for 2013:

- Freshman Selection Criteria
- Freshman Admission Scoring Guidelines
- Reader Guidelines for Referral to the Augmented Review Pool
- Freshman Augmented Review Scoring Guidelines
- Tie-Breaking Procedures for Freshman Selection
- Waitlist
- Freshman Appeals Policy
- By-High-School Review
- High Index Review
- Procedures for AEPE Faculty Review
- Weighted Index Review
- College of Chemistry Freshman Reader Guidelines
- College of Engineering Freshman Reader Guidelines
- AEPE Policy on Nonresident Undergraduate Enrollment
- Lower Division Advanced Standing Referral Guidelines – L&S
- Advanced Standing Admission Scoring Guidelines – L&S
- Advanced Standing Selection Criteria – L&S
- Advanced Standing Tie-Breaking Procedures – L&S
- Transfer Quality Control Reviews
- Transfer Admission Appeals Policy

II. Key AEPE Issues

- Margaret Wu, UC Senior Counsel, explained laws and policies on confidentiality with respect to applications and admissions.
- Amy Jarich, OUA Director, gave updates the admissions cycle.
- Greg Dubrow, Director of Analysis, Policy, and Planning, OUA, presented freshman and transfer applicant/admit/SIR profiles throughout the year, and additional data as requested by the committee.
- Michelle Larkrith, Associate Director, OUA, and Greg Dubrow, OUA, conducted a “mini norming session.”
• Committee members participated in the Faculty Review of applications.
• Chair Rhodes answered questions about the admissions process and AEPE issues at Divisional Council. His presentation was posted on the Senate website.
• The 5 score was eliminated from freshman admission and augmented review scoring guidelines. Read score headings were changed to refer to distribution in the pool (e.g., Within the Top 5% of Applicants).
• Director Jarich proposed using a waitlist to ensure the entering class is the right size. The committee agreed to use of a waitlist and approved a new policy.
• An Admissions Policy for Student Athletes was not approved this year. It will be revised and reviewed next year.
• Richard Russo, Dean of Summer Sessions, Study Abroad, and Lifelong Learning, attended a meeting to discuss the matriculation status of Summer Edge students.
• AEPE met with Fiona Doyle, Executive Associate Dean of the College of Engineering, and Marcin Majda, Undergraduate Dean of the College of Chemistry, to discuss questions about dual college application and strategies for transfer between colleges. Both colleges have concerns about the number of applicants admitted this year.
• Greg Dubrow presented data on trends in admission and subsequent pathways into majors.
• Janet Gilmore, Director for Strategic Communications in the Office of Public Affairs, met with the committee to discuss formulating a narrative for the public about holistic review.
• The Committee discussed the possibility of mandatory English language proficiency assessments for international students with Jane Stanley, Director, College Writing Programs; Cathy Koshland, Vice Provost for Teaching, Learning, Academic Planning, and Facilities; Gibor Basri, Vice Chancellor, Equity and Inclusion; and Cynthia Schrager, Assistant Vice Provost, TLAPF.
• Stephen Menendian, Director of Research at the Haas Institute for a Fair and Inclusive Society, presented a race-neutral model of admissions called the Opportunity Enrollment Model.
• Bob Jacobsen, L&S Executive Associate Dean, and Maura Nolan, L&S Committee on Courses of Instruction and Academic Programs Reading and Composition Representative, proposed a new system for R&C evaluation and articulation for transfer students. Committee members and OUA staff supported the proposal.
• Summer study topics included outcomes studies, new options for admissions review, and comparison of UCB and UVA admissions processes.
• Chair Rhodes represented AEPE on the Coordination Board for Admissions, Financial Aid, and Enrollment Management. Vice Chair Worrell served as an alternate.
• Chair Rhodes sat on the Senate Athletics Council.
• Chair Rhodes was appointed a member of the Chancellor’s Task Force on Academics and Athletics.
• Professor Huntsinger represented AEPE on the Board of Admissions and Relations with Schools (BOARS) and reported on that committee’s meetings throughout the year. Chair Rhodes served as an alternate.
• Professor Ryan represented AEPE on the Student Athletics Advisory Council (SAAC) in the fall. Professor Sloan was the representative for the spring.

III. **AEPE review of Academic Senate and Campus Policies and Issues**
• AEPE did not review any Academic Senate and campus policies and issues.

IV. **Unfinished Business and Future Action Items**
• Examination of high enrollment targets and admission numbers for nonresidents, especially related to the College of Engineering.
• Review of the reports of the Chancellor’s Task Force on Academics and Athletics and the Senate Athletics Council.
• Revision and approval of new Admissions Policy for Student Athletes.