Approved


In fulfilling its charge as established by Regulation 300 of the Berkeley Division of the Academic Senate, the Committee on Educational Policy’s Subcommittee on the Breadth Requirement in American Cultures (AmCult) carried out the following activities. The chair of AmCult was Professor Ingrid Seyer-Ochi (Education).

I. Finished Business

• The Subcommittee reviewed 69 cases during the 2009-2010 academic year.

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• The Subcommittee regularly invited American Cultures (AC) Center Coordinator Victoria Robinson to attend meetings. Dr. Robinson updated the members on the overall direction of the American Cultures curriculum. These updates included information regarding the Walter Haas Jr. Fund donation of $16 million for AC courses, the Berkeley Engaged Scholarship Initiative, and the Teaching and Undergraduate Research prizes. Dr. Robinson also participated in the discussions surrounding course proposals and student petitions.
Approved

- The Subcommittee approved format changes to the “Student Petition to Substitute a Course for AC Credit.” The petition form now features larger font and states the deadline.

- The Subcommittee approved Dutch Studies 171 and French 142AC, which are the first American Cultures courses in the departments.

- The Subcommittee approved an amendment to Berkeley Division Regulation 300, which changed the Subcommittee on the Breadth Requirement in American Cultures as a subcommittee of the Committee on Educational Policy to the Committee on Courses of Instruction.

II. Unfinished Business

None
**STUDENT PETITION TO SUBSTITUTE A COURSE FOR “AC” CREDIT**

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**ALL PETITIONS MUST INCLUDE:**

* INCOMPLETE PETITIONS WILL NOT BE ACCEPTED

1. **This form;**
2. A copy of the *syllabus* from the semester in which you took the course *See page 2*; and
3. A *letter* from you describing how the course meets the UC Berkeley AC Requirement *See page 2*. You may also submit a letter from the instructor of the course that describes in greater detail how the course meets the American Cultures requirement.

**PETITIONS MUST BE RECEIVED ON THE MONDAY BEFORE THE MEETING BY 4 P.M.**

Submit this Completed Form and All Supporting Materials to:

**BERKELEY DIVISION OF THE ACADEMIC SENATE, 320 STEPHENS HALL**

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### 1. STUDENT INFORMATION

- **Name:**
- **Email:**
- **SID:**
- **Mailing Address:**
- **Transfer Student:** Yes  No
- **Term Entered:**

### 2. COURSE INFORMATION

- **School:** UC Berkeley  Other: 
- **Department:**
- **Course Number:**
- **Course Title:**
- **When:** Term  Year
- **Units:**
- **Semester**  Quarter

**Instructor’s Name:**

**Instructor’s Email:**
Petition Process

In order to request the substitution of a course for AC credit, students must submit (1) the student petition form, (2) a letter from the student describing how the course meets the UC Berkeley AC requirement (the student may also submit a letter from the instructor of the course that describes in greater detail how the course meets the American Cultures requirement), and (3) a copy of the course syllabus from the semester in which you took the course.

1. Make sure that all the blanks have been filled in on the student petition form.

2. The letter from the student must explain how the course fulfills the AC requirement:
   a. “Does the course address theoretical and analytical issues relevant to understanding race, culture, and ethnicity?” How?
   b. “Is the course integrative and comparative within the larger context of American society, history, culture, economy, or environment?” How?
   c. “Does the course take substantial account of groups drawn from at least three of the following: African Americans, indigenous peoples of the United States, Asian Americans, Chicanos/Latinos, and European Americans?” How is each group incorporated into the course?

   It is the policy of the AC Subcommittee not to approve petitions that fail to address all three of these areas.

   These questions are part of the AC Course Approval Guidelines, which can be found online at http://americancultures.berkeley.edu/instructor_guidelines.html.

3. The course syllabus must include:
   (1) A detailed course description;
   (2) Detailed lecture and discussion topics;
   (3) A complete list and description of required assignments; and
   d. A course reading list.

   If any of these items are missing from the official course syllabus, students are expected to attach them themselves.