2002-2003 ANNUAL REPORT OF THE COMMITTEE ON ACADEMIC PLANNING AND RESOURCE ALLOCATION

Issues and Actions

A. Budget
   • Commented on the Campus Executive Budget Committee Budget Planning Principles. Comments forwarded to Vice Chancellor for Budget and Finance (VCBF) James Hyatt. (10/24/02)
   • Reviewed the document, “Building the Major Gift Fund Raising Capacity of UC Berkeley: A Strategic Path Forward.” (11/19/02)*
   • Reviewed the Sponsored Projects Office Annual Report Fiscal Year 2002.
   • Forwarded to the Divisional Council a memo regarding campus development and planning for the next capital campaign.
   • Received periodic updates on the campus and University budgets from VCBF James Hyatt.
   • Presentation on campus fundraising: activities, opportunities, challenges, and planning from Vice Chancellor for University Relations Scott Biddy. (1/29/03 meeting)
   • Presentation on meeting the long term needs of the campus through effective business and administrative practices from Vice Chancellor for Business and Administrative Services Ron Coley. (Meeting of 1/29/2003)

B. Space
   Reviewed the following items:
   - draft “General Principles for Permanent Relocation of Programs from Space Lost Through a Construction Project” (2/23/02)
   - Classroom Utilization Tables (10/2/02)
   - UC Berkeley Surge Guidelines
   - projections of campus population growth and space demand from Associate Director of Physical and Environmental Planning Kerry O’Banion.

*Dates in parentheses denote document date
C. Transportation and Parking
Reviewed the following:

- Committee on Educational Policy (CEP) Proposed Resolution on Parking.
  (5/13/2002)
- University Committee on Faculty Welfare (UCFW) Parking Policy Principles.
  (6/12/2002)

Other items:

- Presentation from the Subcommittee on Transportation and Parking.
  (4/3/2002)
- Jointly proposed recommendations and resolutions related to parking with the
  CEP and the Subcommittee on Transportation and Parking.
- Forwarded a memo to DIVCO regarding progress towards achieving DIVCO
  recommended actions related to parking and transportation.

D. Enrollment
Reviewed the following:

- Proposal to Allow Part-Time Enrollment for Students Transferring to UC
  from California Community College. (8/21/2002)

- Documents related to student throughput:
  - Report of the Chancellor’s Initiative Task Force on Facilitating
    Undergraduate Student Progress (5/1996)
  - Elimination of State Funds for UC Students with Excessive Units:
  - Actual and Projected Fall Enrollment (11/6/2002)
  - Freshman Retention and Graduation Rates (11/6/2002)
  - Spring and Fall Continuation Rates (11/6/2002)
  - Summer 2002 Enrollment Census.

*Dates in parentheses denote document date*
E. **Project/Proposal Review**

Reviewed the following items:

- Amendment of University Village and Albany/Northwest Berkeley properties Master Plan regarding the Gill Tract Project. (3/19/2001)

- Report of the Five-Year Review Committee for the Agricultural Experiment Station, Division of Agriculture and Natural Resources. (3/17/2002)

- Committee on Courses of Instruction (COCI) Report on Emerging Instructional Media and Senate Regulation 760. (4/8/2002)
  
  Comments forwarded to DIVCO on 10/2/2002.

  
  Comments forwarded to DIVCO on 11/28/2002.

  
  Comments forwarded to DIVCO on 9/22/2002.

- Student comments on the New Century Plan Version 2.1.
  
  Student comments forwarded to DIVCO on 9/30/2002.

  
  Comments forwarded to DIVCO on 1/15/2003.

  
  Comments forwarded to DIVCO on 10/24/2002.

  
  Comments forwarded to DIVCO on 3/31/2003.

  
  Comments forwarded to DIVCO on 3/31/2003.

- Overview of the East Asian Library and Studies Center (EALSC). (2/2/2003)

  

- Memo regarding the Impacts of the Davis Hall North Replacement Project (CITRIS II) on the Department of Civil and Environmental Engineering. (2/14/2003)

*Dates in parentheses denote document date*
• Capital Projects Project Approval Process for Projects Over $1 Million.

• Overview of the Center for Information Technology Research in the Interest of Society (CITRIS).

• Overview of the Institute for Quantitative Biomedical Research (QB3)

Hosted presentations and/or updates from campus officials on the following issues:
  • New Century Plan (Meeting of 9/11/2002)
  • Academic Initiatives (Meetings of 9/25/2002 and 5/7/2003)
  • Summer Sessions Regularization (Meetings of 10/9/2002 and 3/19/2003)
  • Capital Projects Planning Process (Meeting of 11/20/2002)
  • East Asian Library and Study Center (Meeting of 2/12/2003)
  • Richmond Field Station (Meeting of 2/12/2003)
  • Campus Construction (Meeting of 2/26/2003)
  • Gill Tract Project (Meeting of 2/26/2003)
  • UC Berkeley Hill Campus (Meeting of 3/12/2003)
  • Campus Projects (Meeting of 3/19/2003)
  • Center for Information Technology Research in the Interest of Society (CITRIS) (Meeting of 3/19/2003)
  • State of the Campus Research Enterprise (Meeting of 4/23/2003)

F. Miscellaneous
  • Reviewed an update on Academic Senate activities related to the committee from Division Chair Catherine Koshland. (Meeting of 9/11/2002)


  • Conducted a self-study in accordance with the Committee Self-Study Guidelines. (3/11/2003)

  • Considered requests to send a committee representative to the Campbell Hall Replacement Building Committee, the CITRIS II Planning Committee, the East Asian Library and Study Center Committee, the Educational Technology Committee, and the Richmond Field Station Land Use Advisory Committee.
Issues and Activities for 2003-2004

CAPRA plans to:

• increase its involvement in the campus budget planning process. The committee intends to be more active when it comes to issues of resources allocation, specifically in addressing ways to more efficiently spend the campus’s capital funds

• meet with EVCP Paul Gray and Vice Chancellor for University Relations Don McQuade to discuss planning for the next capital campaign

• continue to meet with Vice Chancellor for Research Beth Burnside to stay up to date on issues related to resource allocation in research

• continue inviting as a regular guest to committee meetings VCBF James Hyatt to stay abreast of issues related to the campus and university budgets

• continue inviting as a regular guest to committee meetings Vice Provost for Academic Planning and Facilities William Webster to remain current on committee-relevant issues, for example, the new academic initiatives and summer session regularization

• continue to monitor the progress of the Long Range Development Plan.

• continue along with its Subcommittee on Transportation and Parking to tackle critical issues related to parking and transportation on campus

• continue to review and advise on projects and proposals related to academic and physical planning, budget, and resource allocation.