I. ISSUES AND ACTIONS

• Henkin Award: Professor Henkin passed away on November 1, 2006. The Committee developed procedures and a new call for nominations for the Leon A. Henkin Citation for Distinguished Service. It was decided that the call for nominations would be released each year. The award procedures and call for nominations were endorsed by DIVCO and widely distributed. Three nominations were received. SDAD chose two recipients, which DIVCO endorsed. The award was presented to Sally Fairfax, the Henry J. Vaux Distinguished Professor of Forest Policy; and Margaret Conkey, Rosemary Joyce, Kent Lightfoot, and Laurie A. Wilkie, Professors in the Department of Anthropology, as a team, at an event on May 31, 2007.

• Research: SDAD discussed engaging a Berkeley-specific study of discrimination and academic performance. No action has yet been taken.

• Writing Project: Professor Varsano researched ways to translate PDP’s successful model to the skill of writing. She and Student Representative Lee met with students to discuss ideas. L&S Arts and Humanities Dean Broughton is looking at writing initiatives; Writing Project members will look into aligning with her work.

• UCUES Survey: Student Representative Lilenfeld met with Gregg Thomson and David Radwin of the Office of Student Research to discuss the UC Undergraduate Experience Survey (UCUES). Lilenfeld worked with SDAD members and the OSR to develop questions for a survey module on diversity, to be distributed to a random segment of the UC students answering the questionnaire in the spring. SDAD discussed requesting funding from Vice Provost Maslach to work with the data from the survey.

• Committee Vice Chair: SDAD would like to have a Vice Chair. The request was made to the Committee on Committees.

• Mathematics Department Commendation: SDAD sent a letter commending undergraduate advisers in the Math Department who worked to set up tutoring for transfer students in math.

• Academic Personnel Manual: SDAD sent a memo to Division Chair Drummond asking how the fourth criteria for tenure and promotion, regarding increasing diversity and promoting access and retention, has been applied.
II. UNFINISHED BUSINESS AND FUTURE ACTION ITEMS

• Meeting with Vice Chancellor for Equity and Inclusion (when position is filled)
• Coordination with Anne MacLachlan of the Center for Studies in Higher Education on Chancellor’s survey of faculty involvement in educational outreach
• Analysis of data from UCUES survey to be published and shared with Vice Chancellor for Equity and Inclusion
• Meeting with Marsha Jaeger of the Center for Educational Outreach.
• Henkin Award: possibility of staff award or group award
• Expansion of faculty survey and utilization of other faculty lists to raise the profiles of those involved in outreach