APPROVED

2021-2022 Annual Report of the Committee on Courses of Instruction
Committee on Courses of Instruction

In fulfilling its charge as established by the Bylaws for the Berkeley Division of the Academic Senate, the COCI carried out the following activities during the 2021-2022 academic year. Professor Estelle Tarica (Spanish and Portuguese) served as chair.

*Note: Items are listed chronologically in each section. Dates, unless otherwise notes, indicate the date of correspondence.*

I. Actions on Course and Instructor Approvals, Variance Requests, Degree Conferrals, and Course Codes

A. Reviewed and Approved 618 changes to campus courses, including new offerings and modifications. As authorized by COCI, Senate staff approved another 604 proposals for minor modifications and withdrawals. This included courses that were updated to comply with the new Flexible Scheduling formats to indicate a course meets in the already approved online or in-person formats, and the combination of in-person and already approved equivalent “W” Web-Based Courses. In total, 1,222 courses and modifications were approved.

B. Reviewed and approved 5 new UCB Extension courses (with instructors), and 103 new instructor/course pairings. They also reviewed and denied 0 new instructor/course pairings.

C. Reviewed 72 variance request (71 approved, 1 denied, 0 pend), including 13 Acting Instructor-Graduate Student requests and 16 grade grievances.

D. Reviewed approximately 400 student-facilitated course proposals (spring and fall 2021).

E. Conferred degrees and honors on behalf of the Academic Senate for summer 2021, fall 2021, and spring 2022.

F. Approved the creation of the following new course codes:
   - Aerospace Engineering – AERO ENG
   - Ukrainian - UKRAINI
   - Math and Physical Sciences – MPS
   - Computational Precision Health – CPH
II. Finished Business

A. Completed with Written Comment

- Online Discussion Sections for Emergency Use
  Discussion and action on 10/01/2021

- Possible Need for Fall 2022 Emergency Remote Instruction for Incoming Freshman

B. Completed without Written Comment

- Online Student Facilitated Courses
  Discussion and action 10/29/2021. Discussion and action again on 2/11/2022

- Sending Courses Back Based Upon Best Practices Rather than Requirements
  Discussion on 11/12/2021

- American Cultures Proposed Deadlines
  Discussion and action 11/12/2021

- Importance of Attendance Policy Language in the COVID-19 era
  Discussion on 2/11/2022

- Learning Loss and Resilience During Remote Education
  Discussion 2/11/2022, Follow Up Presentation 8/19/2022

- “Placeholders” in Syllabi
  Discussion and action on 4/08/2022

- Update COCI Handbook
  - Best Practices for Online Courses
    Discussion on 10/29/2021
  - Section 3.3.2 Changing Grades
    Discussion and action on 2/25/2022
  - Section 2.7 Creation of Course Codes
    Discussion and action on 3/11/2022

III. COCI Correspondence for Review of Academic Senate Policies and Issues

- Comments on revised Diploma Guidelines
  Comments via email on 3/15/2022 and sent to the University of California Council of Registrars on 3/17/2022
• Comments on Fully Undergraduate Degrees
  *Announced on 4/22/22, comments via email on 4/25/2022 and comments sent to Divisional Chair Ron Cohen for his preparation for the Academic Council meeting on 4/26/2022*

IV. Unfinished Business

• Discussion on the increase in proposals to add online instruction components
  *Comments sent to Divisional Chair Ron Cohen and Undergraduate Council Chair Rick Kern 10/29/2021*

• Draft Proposal for Increasing Number of Graduate Students Hired as Instructors of Record (AI-GS) in Summer Sessions Pilot Program
  *Comments sent to the Graduate Division 3/11/2022*