

APPROVED
MINUTES OF THE EMERGENCY MEETING
BERKELEY DIVISION OF THE ACADEMIC SENATE
MONDAY, NOVEMBER 30, 2020

An emergency meeting of the Berkeley Division was held on Monday, November 30, 2020 via Zoom videoconference and commenced at 10:10 a.m. Professor Jennifer Johnson-Hanks, chair of the Berkeley Division, presided. The quorum of 50 Senate members was met. There was a slight revision to the agenda, which was approved by the Division.

I. Business

*For proposed legislative amendments, **additions** to the current text are noted by an underline; **deletions** to the current text are noted by a strikethrough line.*

A. Proposed revision to Berkeley Division Regulation 556 (College of Engineering Bachelor's Degree Curricula Requirements)
<https://academic-senate.berkeley.edu/regulations/556-curricula-requirements>

1. Curricula in those fields of Engineering in which the College is prepared to offer instruction shall be published in the Berkeley Academic Guide or the College of Engineering Undergraduate Guide after approval by the Faculty of the College.
2. Each curriculum (except those offered through Engineering Science) must include no fewer than 20 units of upper division courses in the major engineering department offering the curriculum, and a minimum of 45 units of engineering coursework.
3. All technical courses (math, science, engineering), whether required of the major or not, must be taken on a letter graded basis, unless only offered on a P/NP basis. (In fall 2020 and spring 2021 only, BDR 556.3 is amended as follows: technical courses may be taken P/NP and count toward degree requirements. This clause sunsets and will be removed from the regulations on May 15, 2021.)
4. Six courses, of a minimum three semester units each, in humanities and social sciences, selected from an approved list, are required of all curricula for the Bachelor of Science in Engineering. Two of the six courses must be from the approved Reading and Composition course list (one from list "A" and one from list "B"), and two must be upper division courses. The Reading and Composition courses must be taken for a letter grade; a minimum grade of C- is required. Courses taken in satisfaction of the six course humanities and social sciences requirement must be selected from a list approved by the Undergraduate Study Committee. (In fall 2020 and spring 2021 only, BDR 556.4 is amended as follows: R&C courses may be taken P/NP and count toward degree requirements. This clause sunsets and will be removed from the regulations on May 15, 2021.)

5. A student must be admitted to, and officially declared in, one of the approved Engineering curricula, and follow the curricula as prescribed.
 1. Students admitted to the College as undeclared must officially declare a major by no later than the end of the fourth semester.
 2. Transfer students are not eligible to change majors, including adding a second major in the College of Engineering.
6. Credit assigned in a particular subject by the Board of Admissions and Relations with Schools to a student entering the College of Engineering may be applied in satisfaction of the prescribed work in that subject in the curriculum of the College only insofar as proper authorities of the College, acting on recommendation of the department concerned, approve the substitution.

Division Chair Johnson-Hanks explained this bylaw revision. Every college and school has a specific set of regulations that apply only to it. College of engineering has a requirement that all of their technical courses must be taken for a letter grade, which does not allow them to offer the flexible pass/no pass grading policy to students.

A call for the vote was moved (and seconded):

MOTION: to amend BDR 556.3 and 556.4

Vote: The motion passed by a two-thirds majority.

Yes: 95

No: 2

B. Proposed revision to Berkeley Division Regulation 4C (Divisional Council Duties)

<https://academic-senate.berkeley.edu/bylaws/4-divisional-council>

C. Duties

The Divisional Council has the following responsibilities and authority.

1. Proposes legislation as needed.
2. Acts on behalf of the Division on matters other than legislative matters retained by the Division. (In fall 2020 and spring 2021 only, Divisional Council may, in response to a specific request from a college or school in support of their students for reasons related to COVID-19, act on behalf of the Division on legislative matters to temporarily suspend or amend Berkeley Division Regulations. This clause sunsets and will be removed from the bylaws on May 15, 2021.)
3. Receives and distributes to the appropriate agency or agencies reports from Standing and Special Committees of the Division and from academic program and Organized Research Unit review committees.
4. Coordinates activities of Divisional Standing and Special Committees.

5. Proposes and approves establishment of Special Committees and task forces.
6. Places items it considers routine on a Consent Calendar to be submitted to a meeting of the Division. Should the meeting not attain a quorum, the Consent Calendar would be taken as approved.
7. Informs members of the Division of its agenda and actions by regularly circulated reports, public forums, Divisional newsletter, or other appropriate channels.
8. May order a ballot by mail, in the event that a quorum was not achieved at a Divisional meeting, on any matter, including legislation that was presented in the Notice for that meeting. (En. 9.91; EC 4.26.05)

Division Chair Johnson-Hanks explains this revision, which is to avoid further emergency meetings of the Division for the remainder of the 2020-2021 academic year.

Previous Division Chair Oliver O'Reilly explained that this bylaw amendment would allow the Senate to act on behalf of colleges and schools at their request for fall 2020 and spring 2021. He moved to amend the bylaw.

Vice Chair of the Division Ron Cohen seconded the move.

A Senate member moved to amend that the requests for Senate intervention come specifically from the faculties of school.

The call for this motion was seconded:

MOTION: to amend the proposed Division regulation revision to specify that the request for Senate intervention are made by the faculty of a school or college.

Vote: The motion passed by a two-thirds majority.

Yes: 101

No: 2

A senate member asked for clarification that remote proctoring would not be affected by this revision to the Senate bylaw. Previous Division Chair Oliver O'Reilly explained that prohibition of remote proctoring was done under the authority of Divisional Council (DIVCO), so this revision would not affect remote proctoring.

A call for the vote was moved (and seconded):

MOTION: To approve the Proposed revision to Berkeley Division Regulation 4C

Vote: The motion passed by a two-thirds majority

Yes: 94

No: 2

The meeting was adjourned at 10:36 a.m.

J. Keith Gilles
Secretary, Berkeley Division