

BY-LAWS OF THE COMMITTEE ON BUDGET AND INTERDEPARTMENTAL RELATIONS

Part I. FUNCTIONS AND MEMBERSHIP

1. The Functions and Membership of the Committee on Budget and Interdepartmental Relations (BIR) are defined by Berkeley Division By-Law 16.

Part II. OFFICERS

2. The Chair of the Committee on Budget and Interdepartmental Relations is selected by the Committee on Committees of the Berkeley Division from among the appointed members.

Part III. MEETINGS

3. Stated meetings of the Committee shall be held once each week from July through December and twice each week from January through June. The Committee may meet at such other times as it may determine or at the call of the Chair.

Part IV. QUORUM

4. Two-thirds of the members shall constitute a quorum.

Part V. COMMITTEES

Title I. Appointment and Tenure

5. The Committee on Committees of the Berkeley Division shall appoint an In-Lieu Budget Committee each year (at least six members with the expectation of three cohorts of two, each serving for three years). Term of office shall begin on July 1. The Chair shall be selected by the Committee on Committees (in consultation with the In-Lieu Budget Committee at the beginning of the new term) from among the appointed members and shall serve in the role for at least one year.

Title II. List of Standing Committees: Their Powers and Duties

6. In-Lieu Budget Committee
 - This committee consists of at least six former members of the Committee on Budget and Interdepartmental Relations; at least two years must elapse between service on the Committee on Budget and Interdepartmental Relations and service on the In-Lieu Budget Committee
 - At no point will the membership of the In-Lieu Committee and the Committee on Budget and Interdepartmental Relations overlap
 - The committee reviews academic personnel cases from which the Committee on Budget and Interdepartmental Relations recuses itself as a whole
 - Such reviews will be conducted independent of, and without consultation with, the members of the Committee on Budget and Interdepartmental Relations
 - The reviews will benefit from the same staff workflow and processes as those conducted by the Committee on Budget and Interdepartmental Relations

Part VI. ORDER OF BUSINESS

7. All Meetings of the Committee on Budget and Interdepartmental Relations shall be governed by procedures specified in Academic Senate By-Laws 315 C and D.

Adopted Bylaws as of April 11, 2024

The regular Order of Business may be suspended at any meeting by a two-thirds vote of the members present.

Part VII. AMENDMENT OF BY-LAWS

8. The foregoing By-Laws may be added to, amended, or repealed at any regular or special meeting, by a two-thirds vote of all the members present, provided that written notice of amendment shall have been sent to each member of the Committee at least five calendar days previous to the meeting at which the amendment is to be moved. But no amendment shall be made that is inconsistent with legislation of the Academic Senate (Berkeley Division By-Law 12).