

**APPROVED**  
**MINUTES OF THE MEETING**  
**BERKELEY DIVISION OF THE ACADEMIC SENATE**  
**THURSDAY, APRIL 30, 2020**

The spring meeting of the Berkeley Division was called to order at 3:12 p.m. on Thursday, April 30, 2020, by Zoom videoconference, pursuant to call. Professor Oliver O'Reilly, chair of the Berkeley Division, presided. Quorum of 50 Senate members was confirmed and the agenda was approved.

As this was the first meeting by videoconference, necessitated by the COVID-19 pandemic, Division Chair O'Reilly provided some basic instructions for participation by video and telephone.

**I. Minutes**

- A.** Minutes of the May 1, 2019 special meeting of the Division (Enclosure 1)

**ACTION:** The minutes were approved as presented.

- B.** Minutes of the November 4, 2019 meeting of the Division (Enclosure 2)

**ACTION:** The minutes were approved as presented.

**II. Announcements by the President**

President Janet Napolitano was unable to attend.

**III. Other Announcements**

- A. Chancellor Carol Christ**

Chancellor Christ was introduced to provide a state of the campus update. First, she thanked the campus community for all their efforts in adjusting to the COVID-19 pandemic and shelter-in-place order this spring. She commended the staff's work, and thanked Division Chair O'Reilly and Division Vice Chair Jennifer Johnson-Hanks for outstanding leadership during this tumultuous semester.

- Fall 2020 resumption of operations: The campus has been guided by three principles: protecting the health of the community; ensuring continuity of instruction; and preserving jobs. The Chancellor expressed the complexity of Fall 2020 planning, as the public health conditions will remain undetermined for a few months and the possibility of a second outbreak must also be considered. Nine working groups have been convened to address various operational areas, including public health and testing, instruction, housing and dining, research, student services, administrative operations, and financial planning.

A faculty advisory committee on public health and testing is considering conditions for the safe re-occupancy of campus, particularly testing, meeting public health measures, isolation of infected people and contact tracing, and environmental surveillance. Two pilot studies are being developed for the return of research and students.

Principles for the resumption of instruction are being developed. Three scenarios will be considered: 1) full testing with resumption of in-person activities, 2) less testing and a mix of remote instruction with some in-person activities, and 3) mostly remote instruction similar to spring semester. A decision will be made in mid-June, and fall will likely be a hybrid semester. A curated set of remote courses, a 'Semester in the Cloud,' has been developed to accommodate students who are unable to return to campus, e.g. due to health or visa issues. Opportunities for student engagement are planned.

- **Campus budget:** The budget was balanced in fall, but expenses due to the pandemic have put it back in deficit, and anticipated revenues from Cal Performances and athletics have evaporated. Our greatest vulnerabilities are in housing and enrollment. A vote on a tuition increase has been postponed by the Regents and the proposed state funding for next year is flat. The capital campaign launched in February has continued.

The Chancellor entertained audience comments, which were focused on budgetary concerns, including compensation for active and retired employees. The Chancellor stated she is opposed to furloughs or pay cuts, but those decisions will be made at the systemwide level.

Later in the meeting, the Chancellor returned with breaking news about a \$1M matching gift for the Student Emergency Fund that had been created.

Division Chair O'Reilly thanked the Chancellor for her perseverance on behalf of the campus.

**B. Berkeley Division Chair Oliver O'Reilly**

Division Chair O'Reilly thanked the faculty for their support, on behalf of himself and Division Vice Chair Jennifer Johnson-Hanks.

He congratulated this year's recipients of the Division's awards, reported below in Items VI. A, B, C, and E for: the 2020 Berkeley Faculty Service Award, the 2020 Leon A. Henkin Citation for Distinguished Service, the 2020 Distinguished Teaching Awards, and the 2021 Martin Meyerson Berkeley Faculty Research Lectures.

The year 2020 is historic for two reasons. This year marks the 150<sup>th</sup> anniversary of women at Cal. This is also the 100<sup>th</sup> anniversary of the establishment of the Academic Senate through standing orders of The UC Regents, establishing the Senate's authorities and duties, and as a partner in shared governance.

This spring, to prevent the spread of COVID-19, the state was ordered to shelter-in-place and instructors quickly shifted to remote instruction. Division Chair O'Reilly expressed gratitude to Senate staff, the chairs of the committees on Courses of Instruction, Research, and Committees, Undergraduate Council, Graduate Council, and the faculty for facilitating broad changes in teaching and grading. The Senate's work was crucial in supporting the university's work. He recognized the senior administration for their leadership during this difficult

time, and noted the efforts of many others in the campus community who have offered their time and effort. The staff was commended for supporting students and working during last year's power shutoffs and the pandemic. He encouraged all to maintain their efforts through continued challenges and to work together to serve the students and benefit society.

Division Chair O'Reilly introduced the incoming 2020-21 Divisional leadership. Division Vice Chair Johnson-Hanks (Sociology/Demography) will become Division chair, and Professor Ronald Cohen (Chemistry) will become Division vice chair.

**C. Graduate Assembly President Adam Orford and incoming GA president Luis Tenorio**

Graduate Assembly (GA) President Adam Orford is a fifth year Ph.D. candidate in the Energy and Resources Group. He commended the Senate and the faculty for their efforts in maintaining instruction during this crisis. He reported preliminary results from an on-going survey of the effects of the pandemic upon graduate students, conducted by the Graduate Division with GA input. Finances were of critical concern, particularly for underrepresented minority (URM) and international graduate students; many have lost income and may also lose summer work. Half reported fair or poor mental health, with women reporting more negative effects. Many reported moderate concern about losing productivity and progress toward degrees, including nearly all URM respondents.

2020-21 GA president-elect Luis Tenorio, a fourth year Ph.D. student in sociology, reported on the GA's efforts this spring to provide relief funds for over 100 graduate students for basic needs and other expenses. The GA has partnered with the Graduate Division, Basic Needs Center, and other campus groups to make grants available to students. Division Chair O'Reilly announced Giving Tuesday, a fundraising effort for Berkeley student emergency support.

**IV. Special Orders-Consent Calendar**

*For proposed legislative amendments, **additions** to the current text are noted by an underline; **deletions** to the current text are noted by a strikethrough line. Per Division bylaws the consent calendar is approved in the absence of a quorum.*

**A. Proposed Berkeley Division bylaw for Faculty Athletics Council**

Divisional Council approved the conversion of the Senate Athletics Council (SAC), which had operated as a special committee of DIVCO, to a standing committee. The Committee on Rules and Elections and DIVCO have approved the proposed new bylaw for this committee, now called the Faculty Athletics Council (FACL), based on its approved charge.

**FACULTY ATHLETICS COUNCIL**

**A. Membership**

This Committee consists of at least five Senate members, a Senate member of the Undergraduate Council, the Faculty Athletics Representative as an *ex officio* member, two student members<sup>10</sup>, who should be current student-athletes, and the Intercollegiate Athletics Senior Woman Administrator (or designate), *ex officio*, as a nonvoting member.

The Chair is designated by the Committee on Committees from among the appointed members.

**B. Duties**

- Advises the Senate and Administration on matters pertaining to the welfare of student-athletes both in and out of the classroom.
- Advises the Senate and Administration on Intercollegiate Athletics department policies and administration.
- Monitors the Faculty Fellows program.
- Reports to Divisional Council at the end of each academic year.

<sup>10</sup> See By-law 13.C.

**ACTION:** The proposed bylaw for a new standing committee was approved as presented.

**B. Proposed amendments to Berkeley Division Regulation A202 governing Replacement of I Grades**

The primary amendment is the addition of a deadline for completion of student work, as differentiated from the lapse deadline to replace the Incomplete grade. The section on I Grade limits for graduate students has been updated, and some additional clarifications have been made. The amendments, proposed by the Committee on Rules and Elections, have been approved by Divisional Council.

**A202. REPLACEMENT OF I GRADES (Am. 3.83)**

**A. Procedures**

**1. Graduate Students**

For graduate students, the method of replacement of the grade I by a final grade will be determined by the Dean of the Graduate Division and the Graduate Council.

**2. Undergraduate Students**

- a. On completion of the required work or a deferred examination or both, as specified by the instructor or an authorized delegate, grade points will be assigned if the student receives a grade of A, B, C, or D as certified by the instructor. These grades may be modified by plus (+) or minus (-) in accordance with Regulation A201.B.
- b. On repetition of the course in the event of noncompletion of the required work, grade points will be granted only with the approval of the Dean of the student's College, School, or Division. If the course is repeated without approval by the Dean, the I grade will be converted to a Grade of F and the repeated course will be treated as per Regulation A201.D.

**B. Student Deadline for Completion of Work**

At the instructor's discretion, a deadline for completion of undergraduate student work can be imposed. If no such deadline is set by the instructor, the student must complete the required course work at least 30 days prior to the deadline for replacing the I grade (see table below).

**BC. Instructor Deadline for Replacing I Grades**

- Except as noted below in sections BC.1 and BC.2, grades received by undergraduates may be replaced only during the following

periods:

Session in which the I Grade is received	Deadline for replacement of the I Grade
Fall Semester	First day of instruction in the following Fall Semester
Spring Semester or Summer Session	First day of instruction in the following Spring Semester

- Any I grade which has not been replaced by the deadline will be converted by the Office of the Registrar to the grade F (or NP if the course was taken Passed or Not Passed). Thenceforward, but not retroactively, the grade, if F, is counted in computing the student's grade-point average in the same manner as any other assigned F.
  - The Dean of the student's College, School, or Division will have discretionary authority to extend these the grade replacement deadlines (prior to their expiration).
1. An undergraduate student may, within the above deadlines for replacing the I grade, notify in writing the Dean of the College, School or Division in which the student is enrolled at that time, that ~~he or she~~ they have has not attempted completion and will not complete the work required for removal of the I grade, and request that the I grade not be replaced by an F or NP. The Dean will forward such notification to the Office of the Registrar and that Office will not replace the grade I by with an F or NP. This notification procedure is limited to no more than two courses and the decision is irrevocable.
  2. If a degree is conferred before the end of the above deadlines following the assignment deadline for replacement of an I grade, the grade will not be converted to an F or NP. However, the student still has the option to remove the I grade within the above deadlines. After degree conferral, but before the deadline for completion of work, a student may still remove the I grade, as specified in section A.2.a above, by completion of the required work.

**CD. I Grade Criteria**

- Any instructor awarding an I grade must, at the same time, formally specify the:
  - reason for awarding the I grade;
  - nature of the work to be completed (term paper, hour exam, or other);
  - percentage of the grade to be based thereon; and
  - grade earned up to that point.; and
  - deadline for completion of student work (if any; any such deadline must be communicated to the student).
- Specification will be made The instructor must specify the above in the form of a written statement to the Department Chair

according to department procedures and as a comment on the course report form submitted to the Registrar at the end of each term.

**DE. I Grade Limits**

**Graduate Students**

A graduate student with an I grades on ~~his or her~~ their graduate record at Berkeley that exceed the maximum established by the Graduate Council may proceed toward a degree only at the discretion of the Dean of the Graduate Division.

**Undergraduate Students**

Any undergraduate student with 12 or more units of I on ~~his or her~~ their record may not register unless permission to do so is granted by the Dean of the College, School, or Division in which the student is enrolled.

**ACTION:** The proposed amendment was approved as presented.

**V. Reports of Special Committees**  
None

**VI. Report of Standing Committees**

**A. Committee on Diversity, Equity, and Campus Climate**

<https://academic-senate.berkeley.edu/awards/henkin>

The Division's 2020 Leon A. Henkin Citation for Distinguished Service was awarded to Associate Professor Brandi Catanese, African American Studies and Theater.

**B. Committee on Faculty Awards (written report only – Enclosure 3)**

The committee's report named the recipients of the 2020 Berkeley Faculty Service Awards: Professor Jeffrey Knapp, English, and Panos Papadopoulos, Mechanical Engineering. The 2019-20 Edward A. Dickson Emeriti Professorships went to Professor Emeritus David Bogy, Mechanical Engineering, and Professor Emeritus Robert Glaeser, Molecular & Cell Biology. The committee also nominated for the Constantine Panunzio Distinguished Emeriti Award.

**C. Committee on Faculty Research Lecture (written report only – Enclosure 4)**

Two faculty members have been approved by the committee to present the 2021 Martin Meyerson Berkeley Faculty Research Lectures. They are Professor K. Birgitta Whaley, Chemistry, and Professor Franklin Zimring, Berkeley Law and the Jurisprudence and Social Policy Program.

**D. Committee on Rules and Elections**

Division Secretary and chair of the Committee on Rules and Elections, J. Keith Gilliss, reported the Division's election results.

The following Senate members were elected as at-large members of the Divisional Council:

Professor Emily Ozer, Public Health

Professor Nathan Sayre, Geography  
Associate Professor Brandi Catanese, Theater, Dance, & Performance  
Studies and African American Studies

Senate members elected to the Committee on Committees were:  
Professor Ronald Cohen, Chemistry and Earth & Planetary Sciences  
Professor Rodolfo Mendoza-Denton, Psychology  
Professor Carla Hesse, History  
Associate Professor Aprajit Mahajan, Agricultural & Resource Economics

The elected members were congratulated, and thanks given to all candidates who ran in the election.

**E. Committee on Teaching (written report only – Enclosure 5)**

The Committee on Teaching has selected four recipients for the 2020 Distinguished Teaching Award: Nadia Ellis, Associate Professor of English, Marla Feller, Professor of Biological Sciences; Alexander Paulin, Lecturer of Mathematics; Brody Reiman, Associate Professor of Sculpture.

**VII. Petitions of Students**

None

**VIII. Unfinished Business**

None

**IX. University and Faculty Welfare**

**A. Berkeley Changemaker Program (Enclosure 6)**

Richard Lyons, Chief Innovation and Entrepreneurship Officer and former dean of the Haas School of Business, reported on the success of the Berkeley Changemaker Program, piloted in 2019 as part of a discovery experience in the undergraduate curriculum. It will be offered on a larger scale this summer. The purpose is to educate students to be critical thinkers and collaborators, and to take their own ideas into the world utilizing these skills. The course will be offered digitally with a range of instructors from across campus, and will be most effective when anchored in Berkeley's mission and values.

**B. Update on instructional resilience**

Co-chairs for the Task Force on Instructional Resilience were Vice Chancellor for Undergraduate Education Catherine Koshland and Division Chair O'Reilly. After the 2019 power shutoffs, five working groups were formed to examine instructional resilience in December, and then pivoted to the growing pandemic in late February.

Co-chair Koshland enumerated the task force's recommendations:

- Administration: Communications and information on websites should be clarified.
- Instructors: It is recommended not to use Reading, Review, and Recitation Week as make-up days. Instructors should make coursework accessible, identify best practices, and design the curriculum for one extra week. The Center for Teaching and Learning can provide assistance to instructors.

- Students: Students must make an effort to stay engaged, communicate with instructors, and utilize tools and aids such as checklists.
- Student support staff: Staff should maintain flexibility in working with students.
- Technology: Some technical tools were recommended.

The Task Force on Online Exams and Proctoring is considering how to conduct remote exams without violating students' privacy. Students will be held to the honor code and principles of academic integrity.

Audience members raised concerns about remote instruction, such as disparate student access to the internet and the potential for increased workload for instructors and graduate student instructors. Co-chair Koshland responded that the campus is providing support to students, and that courses can be designed to reduce workload.

**C. Report on the Future of Graduate Education from the Faculty Leadership Academy**

The Faculty Leadership Academy (FLA) is a group of Berkeley faculty selected for intensive core leadership training for a year. Some members of FLA presented: Lisa García Bedolla (Education), Vice Provost for Graduate Studies and Dean of the Graduate Division; Cathryn Carson (History), Associate Dean of the Division of Computing, Data Science, and Society; and Emily Ozer (Public Health). The FLA's report, *Reinventing Graduate Education for the 21<sup>st</sup> Century*, has been reviewed by the Academic Senate, and shared with the Council of Deans and the Graduate Division.

The FLA's major recommendations are focused within three domains:

- Mentoring: A new, broad vision of mentoring was described, with better funding and professional development for graduate students, a faculty mentorship program, and a mentorship center.
- Public purpose and interdisciplinarity: Graduate students would be trained for public purpose and to address real-world problems.
- Interdisciplinarity: Graduate education should emphasize interdisciplinary thinking, innovation, and train for leadership roles. Non-traditional opportunities should be considered.

Division Chair O'Reilly noted that next year's FLA topic will be Senate diversity and leadership.

**X. New Business**  
None

The meeting was adjourned at 4:42 p.m.

J. Keith Gilliss  
Secretary, Berkeley Division