

**APPROVED MINUTES  
BERKELEY DIVISIONAL COUNCIL  
Monday, November 18, 2019 – 12:00-2:00 PM  
303 Doe Library**

Divisional Council (DIVCO) met on Monday, November 18, 2019, in 303 Doe Library. Division Chair Oliver O'Reilly presided. A quorum was present as shown on the attached attendance chart. There was a guest for Item V.B.: Suzanne Harrison, director of Digital Learning Services. Sarah McMains, member of the Committee on Admissions, Enrollment, and Preparatory Education (AEPE), attended on behalf of AEPE Chair Ignacio Navarrete.

**I. MINUTES** of the November 4, 2019 meeting  
*Enclosure 1*

**ACTION:** The draft minutes for the meeting were approved.

**II. CONSENT CALENDAR**

**A. Committee on Committees nominations**  
*Enclosure 2*

**Senate Nominations for 2019-20**

**Committee on Courses of Instruction (COCI)**

Appointment of Professor Frederic Theunissen (Psychology) as a member on the Committee on Courses of Instruction (COCI) for spring 2020.

**ACTION:** The nomination was approved.

**III. ANNOUNCEMENTS**

- Faculty Relations Group: Division Chair O'Reilly announced that this new group will be formed, and chaired by the Division chair, to assist University and Alumni Relations (UDAR) in locating faculty expertise for campus fundraising endeavors. Former members of the Committee on Budget and Interdepartmental Relations (BIR) will be asked to serve as they are knowledgeable about many faculty around campus. This will be discussed further at the next DIVCO meeting. How to better communicate academic priorities for capital campaign planning will be discussed in spring semester.
- PG&E public safety power shutdown: Another power shutoff is being considered for this week due to the weather. Instructors are being asked to plan for alternative modes of instruction in anticipation of the possible shutoff.
- Auditing and Disabled Students Program accommodation: A new policy is being proposed.

**IV. UNFINISHED BUSINESS**

**A. Systemwide Proposed Revised Presidential Policy on Copyright Ownership**  
*Additional committee comments were included as Enclosures 5a – 5e in the agenda packet for the November 4, 2019 meeting.*  
*Enclosure 2*

Comments from the Committee on Library were summarized.

**ACTION:** Division Chair O'Reilly was authorized to forward these and the earlier committee comments to Academic Council, as discussed at the

November 4 DIVCO meeting.

**V. NEW BUSINESS**

**A. Review of the Department of Anthropology**

*Enclosures 3a – 3e and Handout A*

Council considered the critical external review committee (ERC) report, and is supportive of the Anthropology faculty as they address the concerns raised. Council highlighted some key issues that are affecting the department as a whole:

- The climate issues should be prioritized; the department is encouraged to seek assistance from the Office of Equity and Inclusion and/or outside mediation.
- Council agreed with the ERC's recommendation to develop bylaws.
- The ERC's recommendation for an associate chair position was not fully supported.
- Divisional Council agreed with the recommendation for a biological anthropologist search, but at the ladder-rank faculty level.
- It was recommended that mentoring be formalized. Junior faculty should be given opportunities to gain the skills needed to move into leadership positions.
- Course listings should accurately reflect what is currently offered, and conflicting scheduling reduced; this would greatly benefit students.
- The department should offer seminars to provide more students the opportunity to write honors theses.
- Additional staffing is recommended.
- Council recognized the department's challenges with the poor condition of its facilities and its discontinuous spaces, and recommended that the department develop a vision for the future.
- Council affirmed that the department must adhere to the Native American Graves Protection and Repatriation Act (NAGPRA).

One council member voiced a belief that the department had worked to address some of the issues mentioned in the external review committee report over recent years, and that conditions had improved.

Overall, Divisional Council expressed support for the Anthropology faculty to work together to improve the department's functioning and climate. Council requests that the department report a plan of action on climate in spring 2020, and submit a progress report in one year.

**ACTION:** Divisional Council authorized Division Chair O'Reilly to forward its comments and recommendations to the vice provost for academic planning.

**B. Composing ADA resources for faculty**

*Suzanne Harrison, Director – Digital Learning Services (DLS)*

*Enclosure 4*

Director Harrison presented an overview of bCourses, and some tips and resources to aid faculty in producing ADA-compliant course materials. She demonstrated ways in which individual accommodations could be customized in

bCourses. New tools and templates will be released next year. Training is available to faculty, and a council member suggested that DLS offer workshops for new faculty.

Director Harrison also suggested using Zoom videoconferencing as a means of conducting classes during a future power shutoff (contingent upon internet access), as a recording could be made and uploaded to bCourses.

No further action was taken on this item.

## VI. INFORMATIONAL ITEMS

### A. **Forward:\* Proposed revisions to APM 120 – Emerita/Emeritus Titles**

*Forwarded to the committees on Budget and Interdepartmental Relations; and Rules & Elections. DIVCO discussion tentatively scheduled for January 27, 2020.*

### B. **Forward:\* Review of the Department of Comparative Literature**

*Forwarded to the committees on Academic Planning & Resource Allocation; Budget and Interdepartmental Relations; Diversity, Equity, and Campus Climate; Graduate Council; and Undergraduate Council. DIVCO discussion tentatively scheduled for February 24, 2020.*

The meeting was adjourned at 2:00 p.m.

Recorder: M. Kwock, Assistant to the Chair

Handout A: CAPRA comments on the Department of Anthropology Academic Program Review, November 14, 2019.

**DIVCO – ATTENDANCE, FALL 2019**

DIVCO MEMBERS	9/9/19	9/23/19	10/7/19	10/21/19	11/4/19	11/18/19	12/2/19	12/16/19
Ahn, David	P	A	P	P	P	P		
Ashmore, Robert	P	P	P	P	P	P		
Battles, John	P	P	P	P	P	P		
Carson, Cathryn	P	P	P	P	P	P		
Colford, Jack	P	P	P	P	P	P		
Fine, Paul	P	P	P	P	P	P		
Gilless, J. Keith	P	P	P	P	P	P		
Johnson-Hanks, Jennifer	P	P	A	P	P	P		
Levy, Jonah	P	P	P	P	P	P		
Levine, Ross	P	P	P	P	A	P		
Lye, Colleen	P	P	P	P	P	P		
Navarrete, Ignacio	P	P	P	P	A	A		
Ngai, John	P	A	P	A	P	P		
O'Reilly, Oliver	P	P	P	A	P	P		
Sanyal, Debarati	P	P	P	P	P	P		
Scheffler, Richard	P	P	A	P	P	P		
Smart, Mary Ann	P	P	P	P	P	P		
Steigmann, David	P	P	P	P	P	P		
Wagner, David	P	P	P	P	P	P		
<b>INVITED GUESTS *</b>	<b>9/9/19</b>	<b>9/23/19</b>	<b>10/7/19</b>	<b>10/21/19</b>	<b>11/4/19</b>	<b>11/18/19</b>	<b>12/2/19</b>	<b>12/16/19</b>
Christ, Carol	P							
Knowlton, Jim	P							
Rae, Rosemarie	P	P		P				
Alvarez-Cohen, Lisa		P		P				

INVITED GUESTS *	9/9/19	9/23/19	10/7/19	10/21/19	11/4/19	11/18/19	12/2/19	12/16/19
Alivisatos, Paul		P	P					
Arvin, John		P						
Yetter, Chris		P	P					
Hewlett, Cloey		P						
Tran, Anh		P						
Bumgarner, Cindy			P					
Hull, Glynda			P					
Koshland, Catherine			P					
Harrison, Suzanne			P			P		
Blakemore, Lishelle					P			
Rovetti, Colleen					P			
Schibsted, Leslie					P			
McMains, Sarah						P		

SENATE STAFF	9/9/19	9/23/19	10/7/19	10/21/19	11/4/19	11/18/19	12/2/19	12/16/19
Banaria, Jocelyn Surla	P	P	A	P	P	A		
Kwock, Marilyn	P	P	P	P	P	P		
Quiggle, Sumei			P			P		

P=Present A=Absent \* Non-voting