

**APPROVED MINUTES
BERKELEY DIVISIONAL COUNCIL
Monday, March 30, 2020 – 12:00-2:00 PM
By videoconference**

Divisional Council (DIVCO) met on Monday, March 30, 2020, by videoconference during the shelter-in-place order due to the COVID-19 pandemic. Division Chair Oliver O'Reilly presided and quorum was recorded as shown on the attached attendance chart. Guests were present for Item V.B., a proposal for remote instruction during Summer Sessions.

I. MINUTES

A. Minutes of the March 9, 2020 meeting

Enclosure 1

A revision was suggested for the minutes.

ACTION: The minutes were approved as revised.

II. CONSENT CALENDAR

A. Committee on Committees (COMS) Nominations

Enclosure 2

Senate Nominations for 2020-21

Division Vice Chair

Appointment of Professor Ronald Cohen (Chemistry / EPS) to serve as Berkeley Division Vice Chair for 2020-21.

Committee on Committees (COMS)

Appointment of Professor Hei Sook Sul (Nutritional Sciences and Toxicology) to serve as COMS Chair in 2020-21.

ACTION: The nominations were approved as presented.

III. ANNOUNCEMENTS

Grading policy changes will be posted online this week as living documents. Questions about privacy have led to discussions on exam proctoring during this remote instruction period. Guidance on exams is being prepared. How the shelter-in-place order will affect tenure is also a concern. Discussions regarding Mills College are underway. The coronavirus pandemic and shelter-in-place are creating an enormous expense for the campus; more state funding will be requested. The Division chair and vice chair are meeting on a regular basis with leadership from the Associated Students of UC (ASUC).

The Committee on Courses of Instruction (COCI) continues to work on adjusting instructional policy for the Spring 2020 semester. COCI Chair Robert Ashmore presented an update on COCI's work in the past week. Proposals for applying Pass/Not Pass grading to grade point averages are being considered and will be brought to Divisional Council at a future meeting. COCI is consulting with the registrar and dean of undergraduate education. The intent is to provide the least harm to students during this time. Students will be offered the option for a letter grade. Legal consultation has also been sought.

IV. UNFINISHED BUSINESS

A motion was made to table these two items of Unfinished Business for the duration of the shelter-in-place period.

A. Discussion of GSI Work and Compensation Issues

ACTION: Divisional Council approved the tabling of this item for now.

B. CAPRA recommendations on financial reform

ACTION: Divisional Council approved the tabling of this item for now.

V. NEW BUSINESS

A. Academic Senate Advisory Committee on SIS revised charge

Enclosure 3 and Handout A

Guests were Tarek Zohdi, chair of the Academic Senate Advisory Committee on Student Information Systems (ASAC-SIS), and Rana Silver, Student Information Systems Functional Director. The guests presented a proposal to renew the advisory group as SASAC (SIS Academic Senate Advisory Committee), with Professor Zohdi continuing as chair. Diverse faculty representation was felt to be important to the development of SIS. Divisional Council emphasized that the faculty representation must be vetted through COMS.

ACTION: Divisional Council endorsed the proposal and authorized Division Chair O'Reilly to draft a new charge which will be reviewed by Chair Zohdi and Director Silver.

B. Online undergraduate degrees update

Glynda Hull, chair of the Committee on Teaching and a member of the Systemwide Senate Online Undergraduate Degree Task Force, presented on the task force's progress. She reported that there is no evidence that online courses greatly disadvantage students. Full-time online undergraduate degree programs should be held to the standards of UC excellence and UC degree requirements. The task force will consider the online experience for students and the policies and procedures for administering online degree programs. No action was taken on this item.

C. Proposal for Remote Instruction for All Summer Sessions

Rick Russo, Dean of Summer Sessions and Study Abroad, proposed that in-person Summer Sessions courses be changed temporarily to remote delivery of instruction due to the pandemic. He specified that the request did not apply to 'online courses' developed for distance learning.

It was noted that the administration has the authority for changes in Summer Sessions courses, and not the Academic Senate. The Senate's pass/no pass (P/NP) policy approved for regular Spring 2020 courses did not apply to Summer Sessions. The Committee on Courses of Instruction (COCI) supported this summer proposal on an emergency basis, noting that any affected courses would later revert back to in-person when normalcy was restored. It was recommended that the messaging should clearly specify this as a temporary, emergency measure, and not applicable to online courses or distance learning. COCI Chair Robert Ashmore noted that his committee has already pre-approved the potential extension of P/NP grading to summer, if needed.

Dean Russo also requested permission to allow alternate final exams for affected summer courses. Division Chair O'Reilly responded that COCI would consider that request.

ACTION: Divisional Council authorized Division Chair O'Reilly to forward its endorsement of the proposal to move in-person Summer Session classes to remote delivery as a temporary, emergency measure in response to the epidemic.

D. Proposed Revisions to Berkeley Division Regulation A202

Enclosures 4a – 4g

The Committee on Rules and Elections has proposed revisions to the B.D. Regulation A202 that defines expectations for completion of student work to replace an Incomplete grade. The proposal addresses the lack of a clear deadline for students in the bylaw, and is in concurrence with the COCI Handbook.

ACTION: The proposed revisions were approved for the Consent Calendar at the spring Division meeting.

VI. INFORMATIONAL ITEMS

None

The meeting was adjourned at 2:00 p.m.
Recorder: M. Kwock, Assistant to the Chair

Handout A: SIS Academic Senate Advisory Committee presentation

DIVCO – ATTENDANCE, SPRING 2020

DIVCO MEMBERS	1/27/20	2/10/20	2/24/20	3/9/20	3/16/20	3/18/20 Special Meeting	3/30/20	4/13/20	4/27/20	5/11/20
Ahn, David	P	P	P	A	P	P	P			
Ashmore, Robert	P	P	P	P	P	P	P			
Battles, John	P	A	P	P	P	P	P			
Boering, Kristie			P	P	P	P	P			
Carson, Cathryn	P	P	P	P	P	P	P			
Colford, Jack	P	P	P	P	P	P	P			
Fine, Paul	P	P	P	A	P	P	P			
Gilless, J. Keith	P	P	P	P	P	P	P			
Hollinger, David	P	A	P	P	P	P	P			
Johnson-Hanks, Jennifer	P	P	P	P	P	P	P			
Levy, Jonah	P	P	P	P	P	P	P			
Levine, Ross	P	P	P	A	P	A	P			
Lye, Colleen	P	P	P	P	P	A	P			
Navarrete, Ignacio	P	P	P	P	P	P	P			
Ngai, John	A	P	A	P	P	P	A			
O'Reilly, Oliver	P	P	P	P	P	P	P			
Sanyal, Debarati	P	P	P	P	P	P	P			
Scheffler, Richard	A	Resigned								
Smart, Mary Ann	P	P	P	P	P	P	P			
Wagner, David	P	P	P	P	P	P	P			

INVITED GUESTS *	1/27/20	2/10/20	2/24/20	3/9/20	3/16/20	3/18/20 Special Meeting	3/30/20	4/13/20	4/27/20	5/11/20
May, Robert	P									
Bhavnani, Kum-Kum		P								
Gauvain, Mary		P								
Hlusko, Leslea		P								
Boering, Kristie			P							
Langan, Celeste				P						
Ogundele, Olufemi				P						
Jones, Abby				P	P					
Hull, Glynda							P			
Russo, Rick							P			
Silver, Rana							P			
Zohdi, Tarek							P			
SENATE STAFF	1/27/20	2/10/20	2/24/20	3/9/20	3/16/20	3/18/20 Special Meeting	3/30/20	4/13/20	4/27/20	5/11/20
Banaria, Jocelyn Surla	P	P	P	P	P	P	P			
Kwock, Marilyn	P	P	P	P	P	P	P			
Quiggle, Sumei						P				
Tuchrello, Sumali						P				

P=Present A=Absent * Non-voting